



## CONTRA COSTA COLLEGE Safety Committee

**Date:** FEB 2, 2023 (every 1<sup>st</sup> Thursday of the Month) **Time:** 8:00 a.m. – 9:00 a.m.  
**Location:** ZOOM <https://4cd.zoom.us/j/84630611671> **Meeting ID:** 846 3061 1671  
[Committee Charge and prior meeting agendas and minutes](#)

### Voting Members

**Chairperson:** Bruce King  
**Managers:** Lt. Charles Hankins, Nick Dimitri, William Tandongfor  
**Faculty:** Ellen Coatney, Natasha Lockett, Ruth Gorman\*, Thuy Dang  
**Classified:** Brian Williams  
**Students:** vacant  
**Representatives:** Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager)

Absent\*

Guests: Jose Martin, Maritza Cabral, Christina Craig-Chardon,

### Meeting Minutes

Meeting called to order at 8:03 AM

Agenda Items	Meeting Minutes	Follow-up/Task
I. Call to Order		
II. Review the agenda and minutes from December 1, 2022	Approved by committee.	
III. Standing Items	<p><b>a. Accident/Injury and Incident Report – Lt. Charles Hankins</b>            No slips tips and falls or incidents to report.</p> <p><b>b. Evacuation Reports – Lt. Charles Hankins</b>            Evacuation will be scheduled with Dean Rene Sporer for the Science Building in February.</p>	The backpacks will be housed in Custodial Services storage.

	<p>There are 30 SART backpacks are available for donations and distributed to the building monitors/managers.</p> <p>See links below.  <a href="#">Police Services Resources and Information</a>  <a href="#">Emergency Operations Plan</a>  <a href="#">District Emergency Procedures Flipchart</a></p> <p><b>c. Facilities and Construction – Bruce King</b>  The rain and windstorm affected the campus with about 10 fallen trees.</p> <p>Water leaks in the General Education building, Science building, Gym Annex, and Knox Center due to the rainstorm.</p> <p>General Education building needs an updated drainage system to avoid future flooding.</p> <p>Repaving the service road behind the tennis courts for safety.</p> <p><b>d. CCCSIG – Michael Griffith</b>  Not in attendance</p>	
IV. Action Item Review committee charge and purpose	Review committee charge and purpose - tabled	
V. Walkabout Daytime Findings	All the daytime findings to reduce slip trips and falls were resolved.	
VI. Charging stations	Tracy Marcial has sent a quote to management for new charging stations that have retractable charging cords to reduce vandalism and damage to the machines. <p>Police Services received a quote for additional cameras for parking lot 9.</p>	

VII. AED & CPR Training	Due to the cancellations of the Nursing Department's AED and "Stop the Bleed" training during flex-week, the county health department will be scheduling a training for AED and CPR Training on campus.	Bruce will work on scheduling a training on a Friday around 10am – 2pm more information to follow.
V. Adjournment	Meeting adjourned at 8:27 AM  Next meeting is Thursday, March 2 <sup>nd</sup> at 8:00 a.m.	